

Working Wheels

Guide for Partner Agency Applicants

Thank you for your interest in partnering with Working Wheels. Please read the information below before completing the Application for Partnership.

Mission Statement: Working Wheels repairs and recycles donated cars, transforming them into working wheels for working families. We do this because we know that a car that starts opens the doors to education, employment, and an improved quality of life.

Program Overview: Partner Agencies refer qualified vehicle recipients to Working Wheels to receive dependable vehicles (program cars). Program cars are in sound mechanical condition and valued in the \$2,000-4,000 range. Believing in the principle of ownership and with a commitment to partnership, we require recipients to pay \$500 for their car and be responsible for title and transfer fees. Working Wheels stands behind each program car with a 6-month limited warranty.

Target Population: Clients who are going through a significant transition in life and are receiving support services through a Working Wheels Partner Agency. In order to be qualified for the vehicle program, clients must:

- Be employed (we do not accept SSI or disability)
- Have a valid NC driver's license
- Have no vehicles in their name or household
- Receive case-management services from the referring agency before and after receiving the vehicle.

Decision-Making Factors: Working Wheels will select partner agencies that best match our mission. Our desire is to engage in partnerships that are mutually affirming and marked by compassionate accountability and service. Given our limited resources, we will make decisions regarding partnerships based on various factors including:

- Demonstration of need among qualified candidates
- Empowerment of those who are served
- Contribution to long-term change toward self-sufficiency
- Budgeting services provided through case management
- Demonstration of program sustainability over time
- Clearly defined and measurable program outcomes
- Willingness to support and advocate for Working Wheels
- Completeness of the application

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Partner Agency Application

Please submit this application by email to Jamie@workingwheelswnc.org or fax to (828) 214-5657.

Date:

Name and Address of Organization:

Telephone:

Name of contact person and title:

E-Mail of contact person:

Is your organization classified by the IRS as 501(c)(3)?

Yes ____ No ____ Date of Incorporation: _____

One Page Narrative: In one page or less, please tell us why you believe your organization would be a successful partner of Working Wheels. In this narrative, please be sure to include:

- Purpose of your organization
- Current programs/services you offer
- The criteria you would use to determine the clients you would refer for vehicles
- An estimate of how many qualified candidates your agency would like to refer in a calendar year
- Average length of time a client is enrolled in your program
- How access to a vehicle would improve your client's ability to succeed
- How your agency would help promote Working Wheels and our partnership